

# Accommodation advertisement form

## Contact Details

Landlord / Landlady / Agent  Mr / Mrs / Miss / Ms / Dr

Surname: \_\_\_\_\_ Forename: \_\_\_\_\_ Company: \_\_\_\_\_

Home / Business Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Contact Details you are happy for students to see:

Telephone 1: \_\_\_\_\_ Telephone 2: \_\_\_\_\_

Telephone 3: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Details you wish to keep private:

Telephone 1: \_\_\_\_\_ Telephone 2: \_\_\_\_\_

Telephone 3: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Password (optional to manage adverts online): \_\_\_\_\_

## Property Address

Address of property to be advertised: \_\_\_\_\_

Area: \_\_\_\_\_ Postcode: \_\_\_\_\_

## Accommodation Details

(Please select ALL fields that are appropriate)

### Accommodation Type

Bedsit  Flat  House   
 Room  Studio  University Hall   
 Private Halls  University shared house

### Living Arrangements

Shared/whole Property  Resident Landlord  Hostel

### Catering

Self Catering:  B&B:  Half-Board

### Floors and Rooms

No. of Habitable Floors: \_\_\_\_\_ Total No. of Bedrooms: \_\_\_\_\_

### Shared Facilities

Washing Machine  Microwave  Shower   
 Double Glazing  Smoke Alarm  Burglar Alarm   
 Fridge Freezer  Lounge  Telephone   
 Broadband  Garden  Parking   
 Bike Storage  Fire Extinguisher  Fire Blanket   
 Fire Alarm System

### Suitable For

Males  Females  Smokers

### Property Description

(Max 100 Words)

### Heating

(please state type)

### Other Facilities

## Certification

Accreditation? Yes  No  Accreditation Scheme Reference No. \_\_\_\_\_

Does the property require a HMO Certificate?  HMO Certificate expiry date: \_\_\_\_\_

Does the property have gas?  Gas Certificate issue date: \_\_\_\_\_  
You must also submit a copy of the certificate with this form

NICEIC Electrical checked?  NICEIC Certificate expiry date: \_\_\_\_\_  
You must also submit a copy of the certificate with this form

Does the property have an EPC Certificate?  EPC Certificate Ref. \_\_\_\_\_

Tenancy Deposit Scheme Used? \_\_\_\_\_ Tenancy Length: \_\_\_\_\_

## Advert Details

How many bedrooms are available? \_\_\_\_\_ How many en-suites are available? \_\_\_\_\_

How many showers/bathrooms available? \_\_\_\_\_ How many WC's? \_\_\_\_\_

When is the property available from? \_\_\_\_\_ When should the advert run from? \_\_\_\_\_

## Rent Prices

Do you offer a price per bedroom?

|         | From | To |
|---------|------|----|
| Weekly  | £    | £  |
| Monthly | £    | £  |

Do you charge a deposit?

| From | To |
|------|----|
| £    | £  |

Per person  Per bedroom  Per property

Is the property to be let as a whole?

|         | From | To |
|---------|------|----|
| Weekly  | £    | £  |
| Monthly | £    | £  |

What does the rent include?

Gas  Electricity  Water

Contract Length: \_\_\_\_\_

Contract Type: \_\_\_\_\_

## Please ensure you have completed the entire application.

I confirm that the information supplied on this application is true and to the best of my knowledge and belief.

I agree to indemnify **Anglia Ruskin University** and Studentpad.co.uk in respect of any loss arising from inaccurate misleading or incomplete information in this application.

I agree to the advertising conditions listed below.

I am the Landlord / Landlady / Agent for this property (delete as appropriate)

Print name: \_\_\_\_\_ Date: \_\_\_\_\_ Signed: \_\_\_\_\_

## LANDLORD DECLARATION

I certify that the information given is, to the best of my knowledge, correct. I also certify that the property meets a statutory and legal regulations related to the letting of residential property and I enclose my original gas safety inspection and NICEIC or ECA electrical inspection certificates/reports.

I consent to my name and contact details being placed on an open notice board within the University, distributed to students by post and on the University's Student Centre Website and I understand that this may mean the information is available outside the European Economic Area.

## Returning this form: please return to

### Residential Service – Cambridge & Peterborough

Residential Service  
Eas 001, Eastings Building  
Anglia Ruskin University  
East Road  
Cambridge  
CB1 1PT  
Tel: +44 (0) 1223 363271 ext. 2900  
Fax +44 (0) 1223 417706  
Email: [cambaccomm@anglia.ac.uk](mailto:cambaccomm@anglia.ac.uk)

### Residential Service - Chelmsford

Residential Service  
Anglia Ruskin University  
Bishop Hall Lane  
Chelmsford  
CM1 1SQ  
Tel: +44 (0) 1245 493131 ext. 3110  
Fax +44 (0) 1245 257316  
Email: [essexaccomm@anglia.ac.uk](mailto:essexaccomm@anglia.ac.uk)

Residential Service Opening hours: Monday to Friday 9.30am to 4.30pm